

**MINUTES**  
**TOWN OF DUNDEE**  
**TOWN COUNCIL MEETING**  
**JANUARY 5, 1999**

The Dundee Town Council met in a workshop session on Tuesday, January 5th at 6:30pm in the Council Chambers at Town Hall, 105 Center Street, with Mayor Joe Garrison presiding.

Present: Mayor Joe Garrison, Council members' Steve Foskey, Bill Doherty, Kevin Kitto, and Mel Percy; Interim Town Manager J. C. Johnson and Town Clerk Tracy Ackroyd.

Absent: None

Mayor Garrison called the meeting to order at 6:35pm.

Councilman Doherty offered to give the invocation.

The Council reviewed the agenda for the January 12, 1999 Council meeting. Mayor Garrison questioned whether Envisors would be available to give the water study presentation. Bill Moore stated that Envisors will present the study in a draft form due to not having all of the information needed to complete the study.

Councilman Kitto questioned the status of the easement that was discussed at the December 21st meeting. Mr. Moore advised the Council that they still have not heard a response from Mr. Hazlet for the easement. Polk County has begun the planning stages of a new elementary school that will be located at the corner of Tiner and Hatchineha Road. Discussed the possibility of serving sewer to this school which would solve the water line extension easement problem. The Council still wants staff to pursue Mr. Hazlet for the easement.

Acting Town Manager, J. C. Johnson, questioned the Council about hiring a part time person to take care of maintaining the fire equipment during his absence as the Fire Chief. Councilman Foskey asked Mr. Johnson to place this item on next week's agenda for approval and to provide more specific information concerning the position.

**DISCUSS COMMUNITY CENTER RATES FOR CHARITABLE ORGANIZATIONS:**

The proposed contract for 1999 usages for the Sertoma group charges a \$45 rate for each day and a clean up/service fee of \$28.00 per day which is 4 man hours at \$7.00 per hour. The Council discussed the rates and decided to increase the dollar amount to \$9.10 per hour which comes to \$36.40 per day. Danielle Lauver questioned renting meeting room A while Sertoma is using the large room. Councilman Percy stated that it could be rented because Sertoma would only be paying to use the large meeting room. Chief Holland stated that contracts are to be signed by the Mayor, however, contracts can be negotiated with the Town Manager per the Dundee Code of Ordinances. Discussed a storage problem at the Community Center with Fellowship Dining and Sertoma. Mr. Johnson is concerned with the storage being a safety hazard that needs to be moved. Mayor Garrison recommended Mr. Johnson talk to Fellowship Dining concerning the storage issue. Mayor Garrison recommended charging Sertoma \$30 per day for rental plus \$36.40 per date for clean up for 53 usages which equals \$3,519.20 for the entire years contract. Councilman Kitto suggested giving a 15% discount off the regular room rate to other nonprofit groups.

**APPROVAL OF MUTUAL AID AGREEMENT BETWEEN THE CITY OF WINTER HAVEN AND THE TOWN OF DUNDEE:**

Chief Holland advised the Council that this agreement is a renewal. All surrounding cities help each other through the County contract except Winter Haven which is the reason to have a separate contract for their back up assistance.

Chief Holland also asked permission from the Council to increase service fees for out of town residents on fingerprints and VIN Checks. The reason for this increase is due to other agencies referring people from other cities to come here to have those services done because we have less expensive fees than the other cities. Chief Holland recommended leaving the current fee schedule for Dundee residents. The current rate is \$2.00 each. The Council recommended raising the fee to \$10.00 each for out of town residents.

Adopted 01.19.1999

**DISCUSS COMMUNITY CENTER DISHES:**

The Town bought 48 sets of dishes several years ago that were never used. Staff suggested selling each set for \$10 to \$15 each. The Council recommended giving it to the Depot Committee to sell on January 30th in order to raise money.

**DISCUSS APPOINTING AN ACTING TOWN MANAGER UNDER THE INTERIM TOWN MANAGER:**

In the event of an emergency, Mr. Johnson recommended the Council appoint Chief Holland as the acting town manager in his absence.

**DISCUSS THE POSSIBILITY OF EXTENDING THE APPLICATION PROCESS FOR THE TOWN MANAGER POSITION:**

Town Clerk Tracy Ackroyd advised the Council to review the resumes on file before deciding to extend. The Council recommended calling Dick Simmons with Range Riders to have him review them as well.

**AUDIENCE COMMENTS:** None

**TOWN COUNCIL COMMENTS:**

Councilman Foskey questioned the status of code violations on vehicles. Tom Keyt, Building Official, stated that he is in the process of sending 9 code violations to the owners which include the ordinance pertaining to the violation. Discussed updating vague ordinances to be more specific. Mr. Keyt said that he would compile a list of changes and check with the county. Discussed having a form letter for residents and employees to fill out if they see code violations to assist staff.

Councilman Kitto inquired about the number of attendees the recreation department had at the New Years Eve Dance. Danielle Lauver stated that only 9 showed up.

The Council inquired about new businesses coming to the Dundee area. Mr. Keyt informed the Council that Beef O'Brady's is coming to the Winn Dixie Plaza. Discussed the possibilities of other businesses coming to Dundee.

Mr. Johnson advised the Council that the cellular phone dedicated to the Town Manager has been lent to the Building Official on a temporary basis since the current interim manager already has a cellular phone. The Council did not see this as a problem.

**ADJOURN:**

With no further business to discuss, Councilman Foskey motioned to adjourn; seconded by Councilman Kitto. The workshop was adjourned at 8:10pm.