



# Town of Dundee

◆ 202 E. Main St ◆ PO Box 1000 ◆ Dundee, Florida 33838 ◆ (863) 438-8335 ◆ Fax (863) 438-8339

## LIEN SEARCH REQUEST

DATE: \_\_\_\_\_

### PROPERTY DESCRIPTION

Parcel #: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

OWNER(S) OF RECORD: \_\_\_\_\_

FILE NUMBER: \_\_\_\_\_

DATE \_\_\_\_\_

### REQUESTING PARTY CONTACT INFORMATION

Name of Business: \_\_\_\_\_

Name of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### TYPE OF SEARCH

Same Day \$40.00

Same Day request must be submitted before 2:00 pm

Next Day \$30.00

Three Day \$25.00

### TYPE OF PAYMENT

CASH

CHECK (2-DAY HOLD UNTIL CHECK HAS CLEARED)

CHARGE (CIRCLE ONE BELOW)

AMEX MC VISA DISC

NOTE: Use of this service carries a 2.95% processing fee with a minimum of \$2.00.

I hereby request that the Town of Dundee conduct a search of outstanding liens and assessments on the property cited above. I agree to pay the non-refundable lien search fee. I understand that performance of the lien search will not relieve the requesting party from the responsibility of searching the public records of Polk Cty, Fl., for any and all other liens or other documents recorded by the Town against the property and/or property owner.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

	DATE RECEIVED	FINDINGS	PAYMENT VALIDATION
BUILDING DEPT			
CODE ENFORCMENT			
FINANCE DEPT			