



Town of Dundee

PUBLIC WORKS DEPARTMENT

201 Center Street ♦ PO Box 1000 ♦ Dundee, Florida 33838 ♦ (863) 419-3100 ♦ Fax (863) 439-9361

JOB DESCRIPTION
PUBLIC WORKS DEPARTMENT
SERVICE WORKER I
STREET DIVISION
CLOSING DATE: UNTIL FILLED

MAJOR FUNCTIONS: Performs responsible semi-skilled manual work involving the maintenance operations for the Public Works Street Division. Work is performed under the supervision of the Public Works Supervisor.

ESSENTIAL DUTIES: Responsible for the daily construction, repair and maintenance of city streets, alleyways, sidewalks, curbing, signs, etc. Identifies and reports vandalism and safety concerns. Performs maintenance and minor repair of assigned equipment and tools. Performs other non-essential duties as required. Which, consist of: operating mowers, tractors, backhoes, edger, weed eaters, and various equipment as needed.

KNOWLEDGE, EDUCATION, AND EXPERIENCE: Possess the knowledge of street methods, roadway construction, repair, and maintenance techniques. Operation of landscaping equipment and grounds related tools. Must establish and maintain effective working relationships with co-workers, other city employees, and the general public. Must have the ability to effectively communicate with supervisors and the general public. Must be available outside of regular working hours to respond to emergency situations involving Streets Division operation.

REQUIREMENTS: Must have a valid Florida Drivers License and good driving record as determined by the Town of Dundee. Absent of a non-prescribed controlled substance in the applicants system as verified by an approved laboratory. High school diploma/GED.

PHYSICAL FACTORS: Must have the physical ability, strength, and flexibility to perform the job functions and be able to work under adverse weather conditions. The ability to lift up to 100 lbs is a requirement.

BENEFITS: 6 vacation days and 12 sick days within the first year. 10 holidays per year. After one year of probation 12 vacation days, 12 sick days, and 2 personal days. \$10.00 - \$12.00 per hour, depending on experience.

Return applications to PO Box 1000 Dundee FL 33838, in person to 202 E Main St.
Dundee FL 33838, Fax 863-438-8333, or email blueth@townofdundee.com

