

**TOWN COMMISSION MEETING
SEPTEMBER 11, 2018
6:30 PM**

**LOCATION: DUNDEE TOWN HALL
202 MAIN STREET, DUNDEE, FLORIDA**



**TOWN COMMISSION MINUTES REPORT
FOR AUGUST 28TH, 2018**

CALL TO ORDER:

Mayor Pennant called the meeting to order at 6:43 PM.

PLEDGE OF ALLEGIANCE

INVOCATION:

The Invocation was provided by Mayor Pennant.

RECOGNITION OF SERGEANT AT ARMS:

Mayor Pennant recognized Srgt. Tanner as the Sergeant at Arms.

PUBLIC SPEAKING INSTRUCTIONS:

The instructions for comments from the public were given by Mayor Pennant.

ROLL CALL:

Town Commissioners Present:

Commissioner Glenn
Commissioner Goddard
Vice Mayor Harper
Mayor Pennant

Absent: Commissioner Quarles

Town Staff Members Present:

Town Manager, Deena Ware
Assistant Town Attorney, Seth Claytor
Town Clerk, Brian Lueth
Finance Director, John Wasmund
Public Works Director, Clifton Bernard

MOTION TO EXCUSE Commissioner Quarles from the proceedings of August 28th, 2018 made by Commissioner Goddard. Seconded by Vice Mayor Harper. Passed Unanimously.

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

I. APPROVAL OF AGENDA FOR AUGUST 28, 2018

MOTION TO APPROVE the agenda for August 28, 2018 made by Vice Mayor Harper. Seconded by Commissioner Goddard. Passed Unanimously.

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

AGENDA ITEMS

TAB 1: PRESENTATION: RECOGNITION FOR TOWN CONTRIBUTIONS

Mayor Pennant asked Lieutenant Shea of PCSO to the podium to assist in presenting Srgt. Tanner with a plaque for his extensive contributions to the town.

TAB 2: APPROVAL OF MINUTES OF AUGUST 14, 2018

Mayor Pennant asked Town Manager Ware if there were any additions or changes to the minutes. Town Manager Ware replied that the revised minutes were provided to the Commissioners with changes in red.

***MOTION TO APPROVE** the revised minutes of August 14, 2018 made by Commissioner Goddard. Seconded by Commissioner Glenn. Passed Unanimously.*

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

TAB 3: RESOLUTION 18-10: RECOGNIZING FLC PRESIDENT LEO LONGWORTH

Mayor Pennant presented Bartow Mayor Leo Longworth with a resolution of the Town of Dundee honoring him for becoming the new FLC president.

Mr. Longworth thanked the Town and explained his platform as incoming president. His initiative during his leadership will be titled "We Live Local," which will be focused on educating Floridians on the importance of cities and home rule.

Mayor Pennant opened the floor for comments from the public.

Ron Hall. 801 Lake Marie Drive, Dundee. Mr. Hall wanted to remind the commission that of the three (3) individuals from Polk County to serve as the Florida League of Cities President, Dundee has the honor of having provided one of those three in Ms. Dorothy Palmer who served with Mr. Hall in the 1980's and 90's.

***MOTION TO APPROVE** Resolution 18-10 made by Vice Mayor Harper. Seconded by Commissioner Goddard. Passed Unanimously.*

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

TAB 4: AUTHORIZATION TO BEGIN AN OPEN REQUEST FOR QUALIFICATIONS (RFQ) TO ESTABLISH AND UPDATE CONTINUING CONTRACTS WITH TOWN VENDORS

Mayor Pennant asked if any of the requirements had changed. Assistant Attorney Claytor said that town staff is working to put an RFQ draft together that will be generally applicable for most of the services the town will be requiring over time. Attorney Claytor said that a scoring sheet will also have to be developed.

Mayor Pennant asked if an RFP would be more appropriate than and RFQ. Attorney Claytor responded that since the town is asking for a firms general qualifications and not for a specific project that an RFQ is better suited in this procurement.

Mayor Pennant opened the floor for comments from the public.

Ron Hall. 801 Lake Marie Drive, Dundee. Mr. Hall wanted to inform the commission of his displeasure with the town's garbage service. They are inconsistent with his pickups. Mr. Hall suggested that the town investigate returning to having its own sanitation service.

Attorney Claytor informed Mr. Hall that the Town has a strong contract, and that the Town has means to penalize the provider if the level of service is not adequate.

Mayor Pennant told Mr. Hall that is important that he calls Town Hall so town staff can develop a record.

Mr. Hall also expressed his issues with Code Enforcement. He believes that the Town is not being kept up to code as he sees abandoned vehicles and items on lots of people's properties.

MOTION TO APPROVE authorization to begin and open RFQ for continuing contracts with vendors to the town made by Commissioner Glenn. Seconded by Vice Mayor Harper. Passed Unanimously.

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

TAB 5: AUTHORIZATION TO AUCTION OFF 1971 FIRE TRUCK

Chief Carbone said that the 1971 Fire Truck is in storage and is non-operable. They have interested buyers and are looking for authorization to list it on GovDeals.com in compliance with the dispensation of town assets policy.

MOTION TO AUTHORIZE the auction of the 1971 Fire Truck made by Commissioner Goddard. Seconded by Vice Mayor Harper. Passed Unanimously.

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

II. DELGATIONS - QUESTIONS & COMMENTS FROM THE FLOOR

Mayor Pennant opened the floor for comments from the public.

Ron Hall. 801 Lake Marie Drive, Dundee. Has an issue with the utility billing practices of the town. Fully admits that it was his mistake that his water got turned off, but would like to see some kind of courtesy notice system for residents who rarely, if ever, miss a utility payment.

Mayor Pennant said that he would discuss with Town Manager Ware. He added that they explored it in the past, but realized that with the number of individuals on the cutoff list, it would take a significant amount of staff time to contact each of the individuals.

Kathryn Volosin. 1005 Valentina Drive, Dundee. Has an issue with the town's garbage service. Claimed the garbage service is dumping both the recycling and solid waste into the same truck. Assistant Town Attorney Claytor informed Ms. Volosin that it is very important that she keep calling Town Hall, so that the Town has a record.

Thomas Wade. 214 Louise Avenue, Dundee. Has an issue with the town's response to his email regarding an incident with a fire department vehicle. Mr. Wade claimed that a fire vehicle, with no lights or sirens, nearly hit him at the intersection of MLK and Dundee Road. He emailed the town with regards to the incident and was displeased with the response. When he went to talk to Chief Carbone, the fire chief wasn't available. Mr. Wade also claimed that he asked for a followup call from the chief, but never received one.

Mr. Wade then stated that "if one of [his] children were to be hit by a car, he wasn't going to call the chief or Sgt. Tanner, he won't be coming to up tell the Mayor, he's going to deal with it the way they did a long time ago, and it's going to get ugly..."

It's at this point that Assistant Town Attorney Claytor interrupted Mr. Wade to caution him on his statements. Mr. Wade stated that he isn't making any threats to anyone. Attorney Claytor said that it sounds like he is. Mr. Wade became argumentative with Attorney Claytor.

Mayor Pennant interrupted Mr. Wade to attempt to restore order. He asked Mr. Wade about the email and said that he had seen it. Mayor Pennant then cautioned Mr. Wade against making threats. Mr. Wade stated that he isn't making threats, but he is frustrated. Mayor Pennant told Mr. Wade that if he has an issue with the town, he should come and speak to the Town Manager or to him or to any commissioner. Mayor Pennant suggested then that Town Manager Ware and the Fire Chief sit down with Mr. Wade and hear out his concerns.

Evette Lacey. 1010 Valentina Drive, Dundee. Has an issue with the Historic Town Depot. Feels that it is in disrepair and that the caboose needs to be repainted. Supports the Community and Cultural Center idea, but we need to take care of the ones we already have.

Mayor Pennant informed Ms. Lacey that the Town has plans to improve the depot.

Delanda Hall. 801 Lake Marie Drive, Dundee. Thanked the Commission for their hard work, and won't make a complaint against them. She does have an issue with the fire department vehicle that Mr. Wade alluded to earlier. She also said that it's not just the fire department, but the sheriff's department as well. Ms. Hall said that the sheriff's vehicles don't stop at the sign and fly past her home with no lights or sirens on.

Assistant Attorney Claytor suggested to the Town Commission that staff be given an opportunity to review some speed deterrents as well as vehicle monitoring equipment.

Mayor Pennant responded that Dundee is a hub-city and many sheriff's vehicles are not from Dundee, but are going elsewhere through Dundee.

At this point Chief Carbone went to the podium to tell Mr. Wade and Ms. Hall that if they ever have a complaint, they should feel free to contact the fire department as it's easier to take corrective action when he has multiple witnesses to validate an issue. The Chief stated that he investigates every complaint he receives because the more data he receives the better he can lead his department and discipline his employees if needed.

Assistant Town Attorney Claytor asked Chief Carbone to clarify that if there is a health and wellness or children at risk issue he investigates the complaint. The Chief stated that he absolutely investigates those claims, and reiterated that he investigates every complaint he receives.

Seeing no further comments, the Mayor closed the delegation period.

III. REPORTS FROM OFFICERS

a. TOWN ATTORNEY

- Reminded the Commission that Code Enforcement proceedings will be the following day

b. TOWN MANAGER

- Town Offices will be closed for Labor Day
- Town is partnering with the Dundee Care Center for a Community Service Project on Saturday, Sept 8th
- Mayors roundtable is on Sept 12th.
- Ridge League of Cities is on Sept. 13th in Haines City
- Interim Auditors report had no findings

c. COMMISSIONERS

Vice Mayor Harper

- *No Comments*

Commissioner Glenn

- Talked to Sheriff Judd about the great service Dundee receives from Srgt. Tanner. Told a story of selflessness exhibited by Srgt. Tanner which helped Dundee Elementary Academy get a surveillance system

- Thanked Lt. Shay for attending

- Thanked the public for attending

Commissioner Goddard

- Thanked staff for the great work

- Informed the commission that he spoke with Congressman Soto and the Town's vision for a cultural center and that his staff will help get the grants needed from the federal government.

d. MAYOR

- Thanked the public for their attendance

- Informed Mr. Hall that he promises to look into a notification system

- Thanked Lt. Shay for attending

IV. ADJOURNMENT

MOTION TO ADJOURN made by Mayor Pennant at 7:55PM. Seconded by Consent. Passed Unanimously.

AYE: Glenn, Goddard, Harper, Pennant

NAY: None

SIGNATURE PAGE
MINUTES FOR AUGUST 28th, 2018

Respectfully Submitted,



Brian Lueth, Town Clerk

ATTEST:

Samuel Pennant, Mayor