



Town of Dundee

BUILDING DEPARTMENT

◆ 202 E. Main Street ◆ PO Box 1000 ◆ Dundee, Florida 33838 ◆ (863)438-8335 ◆ Fax (863)438-8339

BUILDING/STRUCTURE/TRADE APPLICATION

Application ID# _____ Permit # _____ Lot # _____ Date Submitted _____

This application is for:

- Residential/New Construction
 Residential/Misc.
 Residential/Homeowner
 Re-Roof
 Single Trade Elect.
 Single Trade Mech.
 Single Trade Plumb.

	Applicant CONTACT PERSON FOR PERMIT	Property Owner REQUIRED INFORMATION
Name		
Contact Number		
Fax Number		
Mailing Address		
Email		

Parcel ID: RANGE _____ TOWNSHIP _____ SECTION _____ SUBDIVISION _____ PARCEL _____

Property Address: _____

Access or Lock Box Code (IF APPLICABLE): _____

Specific Directions to Property (USE STREET NAMES, LANDMARKS, & MILEAGE)

Job Description (Description of Work with details such as dimensions, attached, detached, etc.)

This permit is the result of a Code Enforcement Case No Yes Case# _____

Total Value of Work: _____ Is this a Change of Occupancy? Yes No

Class of Work: Erect Repair Remodel Addition Demolish Move Other

Structure Square Feet: _____ # Stories _____ # Units _____ Structure Height _____

Roofing Type: Shingles Built-up Metal Tile Other _____

Electric Service: Existing New Electric Provider: _____

Slab Existing New

Well Yes No (Water Provider: _____)

Septic No Yes Permit # _____ or Wastewater Provider: _____

ERC Certificate (IF APPLICABLE) No Yes Certificate # _____

Temporary Underground Service Agreement (TUG) Yes No

Slab Existing New

Well Yes No (Water Provider: _____)

Septic No Yes Permit # _____ or Wastewater Provider: _____

	Contractor/Subs	State License #	Phone #
Building			
Electrical			
Alarm			
Plumbing			
Solar			
HVAC			
Exhaust System			
Refrigeration			
Roofing			
Irrigation			
Fire Sprinkler			
Fire Suppression			
Gas			
Other _____			

NOTICE TO OWNERS AND APPLICANTS

- Per Florida Statutes 125.022 and 166.033, the issuance of this Building Permit does not exempt the applicant from obtaining all permits or approvals required by State or Federal agencies. Proof of said permits must be provided to the Building Division prior to commencement of construction. *Effective July 01, 2012*
- Your failure to record a Notice of Commencement (NOC) may result in your paying twice for improvements to your property. If you intend to obtain financing, consult with your lender or an attorney before recording your notice of commencement.
- If you are in a Home Owners Association (HOA), this application does not exclude you from meeting and/or adhering to HOA deed restrictions.
- Owner builders, per Florida Statutes 489.103, must personally appear and sign the building permit application.

I _____ (printed name) certify, together with Plans and Specifications, this application shows a true representation of construction to be accomplished under this permit. It is understood that any false information or deviations from the original documents will render the permit issued under this application null and void, unless approved by the Building Official. The permit issued under this application will expire if work is not commenced within a 180 days of issuance. I agree to conform to all Building and Codes Division regulations, Polk County ordinances, and the Town of Dundee ordinances regulating building and land use. Also, I hereby certify that in the event of the work contemplated by this permit application involves excavation as defined in Section 553.63, Florida Statutes; that the applicant has complied with the provisions of Section 553.63 (2) (a), (b) and (c). If a driveway permit is required, I understand that I will need to install the new driveway according to the Polk County Land Development Code (LDC) and request inspections from the Dundee Building and Codes Division before any excavation or construction begins. I also understand that if I have an existing driveway, I will need to have the driveway inspected and will be required to upgrade the driveway to existing LDC Driveway requirements. I understand that I must have the driveway inspected and approved before I can receive an electric power release of my residence.

I certify that I received a copy of the "Steps To Permitting" brochure and have read the Notice to Owners and Applicants above.

Signature of Contractor/Authorized Agent or Owner as Printed Above

Date:

Subscribed and sworn to before me this _____ day of _____, 20_____.

NOTARY PUBLIC
State of Florida, County of Polk

My Commission Expires

() IS () IS NOT personally known to me. Identified By: _____