

DUNDEE COMMUNITY CENTER INFORMATION:

Community Center Rental is on a first come first serve basis.

Dates will NOT be held without a completed application and deposit.

DEPOSIT

No Alcohol: \$200.00

Alcohol: \$500.00

Once the deposit has been paid, patrons cannot change their deposit to include alcohol later.

RENTAL

The Rental Fee and Sales Tax must be paid at the same time.

Due to Covid-19 Pandemic maximum number allowed is 50 people total

In Town Residents: \$200.00 rental fee + \$14.00 sales tax = \$214.00

Out of Town Residents: \$250.00 rental + \$17.50 sales tax = \$267.50

Decoration Rental (Day before): \$50.00 + \$3.50 sales tax = \$53.50

- Rental times are between 10:00 am to 12:00 pm no exceptions.
- Patron will have access to the Community Center at 10:00 am the day of rental.

TOWN OF DUNDEE ATTENDANT FEE:

\$15.00 an hour

- **There is a 6-hour minimum for a total of \$90.00.** If the event is in excess of 6 hours, the renter will be charged \$15.00 for each additional hour. We do not rent by the ½ hour.
- **The Attendant MUST be present when guests arrive and will remain until the building is properly vacated by all parties.**

PCSO ATTENDANT - REQUIRED IF THERE WILL BE ALCOHOL:

\$34.00 each additional hour

- **There is a 6-hour minimum for a total of \$204.00.** If the event lasts more than 6 hours, the renter will pay \$34.00 for each additional hour.
- **The Attendant MUST be present when guests arrive and will remain until the building is properly vacated by all parties.**
- PCSO application will be provided by town staff after deposit is received.
- **The Town of Dundee attendant time and PCSO rental time MUST MATCH.**

Minimum for Town of Dundee resident - no alcohol: \$504.00

Minimum for Town of Dundee resident – with alcohol: \$804.00 + 204.00 (PCSO) = \$1008.00

Minimum for Non-Dundee residents - no alcohol: \$557.50

Minimum for Non-Dundee residents - with alcohol: \$857.50 + 204.00 (PCSO) = \$1061.50

****Please note these are minimum fee's that increase when the event lasts longer than 6 hours or the hall is rented the day before for decoration purposes****

For more information or to check availability please contact Town Hall at 863.438.8330.