

# Dundee Centennial Christmas Parade Application

Saturday, December 14, 2024 | 6:00 PM  
Town of Dundee Events Committee  
(863) 438-8330  
events@townofdundee.com

Town of Dundee  
Christmas Parade Time is Here



**Registration Deadline: November 27, 2024, at 5PM**  
Space is **LIMITED** and will be accepted upon a first come, first serve

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Cell Phone Number: \_\_\_\_\_ Organization Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Description of Entry: Limit of 3 Units/Vehicles per Entry

Type of Entry/Unit:  Float  Marching Unit  Vehicle  Horses: # of Horses: \_\_\_\_\_  
(Max of 5 Horses per Unit)

Vehicle Make/Model: \_\_\_\_\_ Vehicle Length: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ Vehicle Length: \_\_\_\_\_

Vehicle Make/Model: \_\_\_\_\_ Vehicle Length: \_\_\_\_\_

Type of Trailer: \_\_\_\_\_ Size of Trailer: \_\_\_\_\_

Number of People Riding Float: \_\_\_\_\_ Number of People Walking: \_\_\_\_\_

**TOTAL Length of Entry:** (Including everything from the front bumper to the last participant): \_\_\_\_\_  
(Space is limited, so it is **EXTREMELY** important to put accurate measurements of space needed.)

**Will your unit have any type of music or noise?**  Yes  No  
If YES, please list artists & songs (All music must be Christmas/Holiday related. No exceptions.): \_\_\_\_\_

**Items being handed out** (Example: Candy, Flyers, Flags, etc.): \_\_\_\_\_

**Please give a brief description of your organization that will be read by judges:** \_\_\_\_\_

## Judging

Judging will take place from a designated area DURING the parade. Winners will be posted on the Town of Dundee Facebook Page, and you will be contacted to pick up your trophy. Trophies will be awarded for the top 3, best overall entries, Most Creative entry & Most Festive entry.

**Application must be completely filled out . Your application will not be accepted and will be returned if information is missing. You may mail your completed application to:**

Town of Dundee Centennial Christmas Parade – Attn: Dundee Event Committee | PO Box 1000 | Dundee, FL 33838

**No Rain Date Is Planned for the Event**

# Parade Applicant Agreement

## RULES & REGULATIONS:

- The parade begins promptly at 6:00 PM. Parade registration and lineup opens at 3:30 PM, and all parade vehicles and participants need to plan to arrive no later than 5:00 PM to ensure that they have time to find their line-up spot and get ready to begin on time. Any parade vehicle arriving after 5:30 PM will be placed at the end of the parade.
- Vehicles in the parade will be directed to the registration area by an event committee staff member.
- Please let your participants and parents know that they will not be allowed to drive through the barricades or into the staging area to drop off participants. The only vehicles allowed through will be the vehicles that are in the parade, and they must have a line-up number in the window, which will be provided at the registration table.
- The Town of Dundee has secured the Clauses. Please DO NOT have a Santa or Mrs. Claus on your unit, they will not be allowed to participate.
- All music must be approved by the Events Committee. Music must be related to Christmas/Holiday. Vulgar or offensive music and dancing that goes against *family values* will not be tolerated.
- Participants that would like to pass out candy, fliers, or other objects must have adults or high school age students walking beside their unit. All items being handed out must be approved by the Events Committee. **No candy is to be thrown from any unit.**
- Each application contains a unit description. This must be completed as accurately as possible. Should your description change, you have an obligation to update the Events Committee staff.
- All entries MUST be decorated with a Christmas/Holiday theme and all floats must be decorated with lights. This includes vehicles pulling an entry. Entries are encouraged to make their unit fire and rain resistant. Floats must be equipped with a working fire extinguisher.
- Posters and signs must be constructed in a professional manner keeping with the holiday theme.
- No open flames or spark producing devices will be allowed.
- All children, riding on a unit, must have adult supervision.
- Drivers of units MUST carry a valid Florida Driver's license and proof of insurance. All occupants in a vehicle must remain in the vehicle at all times and vehicle doors must remain closed.
- **Alcoholic beverages and smoking are prohibited at all times, including at the line up area and along the parade route. Once the parade begins, eating is prohibited.**
- Following the parade, all participants are required to be picked up at the Church on the Hill. **No stopping or unloading at the Community Center. Please follow the entire route into the Church on the Hill parking lot and disperse from there.**
- Horse units: Entries MUST have designated clean up personnel with the proper clean up equipment. Failure to provide this service will result in the disqualification of entries.
- Any participant who fails to comply with the request of law enforcement officials or Town personnel will be removed immediately from the parade.
- The line-up of each entry will be determined solely by the Events Committee. Placement in the line-up is based upon the needs of the applicants. For example, we cannot place animals in front of a marching band or loud music.

- Units may NOT STOP at any time during the course of the parade. Any performing arts & dance groups will receive 30 seconds in front of the judge's panel to show off their routine. A staff member will be monitoring the performance time of each group to ensure the allotted time is followed to prevent large gaps in the parade. Your group will be directed to stop your performance if time runs over.
- **Waiver of Liability forms will be required from each organization covering all parade participants, whether walking or riding, from their group. Forms will be collected on the night of the required Pre-Christmas Parade participants meeting, held on Wednesday, December 11th at 5:30pm at Dundee Town Hall, 202 E. Main St. Dundee. Your group will not be allowed to participate if a waiver is not on file.**
- **All Applications MUST be completed & returned within two (2) weeks before the parade, so that line up can be completed and emailed back to the applicant.**

**Town of Dundee Events Committee reserves the right to reject any business without reason.** The undersigned agrees that he/she has read and understood the rules and regulations of the event and will be able to comply with all of the rules and regulations described. The undersigned understands noncompliance will result in removal of the activity from the area and future parades and/or special events. The undersigned also agrees to indemnify and hold harmless the Town of Dundee, Events Committee, staff and/or volunteers and the building owners and tenants of any/all liabilities.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## PARTICIPANT WAIVER AND HOLD HARMLESS FORM

### TOWN OF DUNDEE, FLORIDA

1. In consideration for receiving permission to participate in the Dundee Event Committee Activity – **Christmas Parade** (herein referred to as “ACTIVITY”), which is sponsored by the Town of Dundee, Florida (herein referred to as “TOWN”), or part of one of its Event Committee programs, I hereby **RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE, AND AGREE TO HOLD HARMLESS** for any and all purposes the TOWN, and its officers, servants, agents, volunteers, or employees (herein referred to as RELEASEES) **FROM ANY AND ALL LIABILITIES, CLAIMS, DEMANDS, OR INJURY, INCLUDING DEATH**, that may be sustained by me while participating in such activity, or while on the premises owned or leased by RELEASEES, or other location used for ACTIVITY, at any other location, during any free time whether TOWN employees are present or not, or while traveling to or returning from the location where the ACTIVITY takes place, *including injuries sustained as a result of the negligence of RELEASEES*. I acknowledge there may be physically strenuous activities. I know of no medical reason why I should not participate.

2. I am fully aware that there are inherent risks involved with ACTIVITY, including but not limited to risk of loss, property damage or personal injury, including death, and I choose to voluntarily participate in said Activity with full knowledge that said activity may be hazardous to me and my property. **I VOLUNTARILY ASSUME FULL RESPONSIBILITY FOR ANY RISKS OF LOSS, PROPERTY DAMAGE OR PERSONAL INJURY, INCLUDING DEATH**, that may be sustained by me as a result of participating in said Activity *including injuries sustained as a result of the negligence of RELEASEES*. I further agree to indemnify and hold harmless the RELEASEES for any loss, liability, damage or costs, including court costs and attorney’s fees that may occur as a result of my participation in said activity, including any injury, death, or loss sustained while traveling to or from ACTIVITY.

3. I acknowledge that if transportation to and from ACTIVITY is not provided by the TOWN, and that if transportation is provided by other individuals, the owners of such vehicles are solely responsible for provision of any bodily, injury, and property damage insurance as may be required by law.

4. I understand that RELEASEES do not maintain any insurance policy covering any circumstance arising from my participation in this activity or any event related to that participation. As such, I am aware that I should review my personal insurance coverage. I understand that should I be injured while traveling, my personal insurance will be responsible for the treatment of my injuries. If I do not carry personal health insurance, I understand that I am personally financially responsible for the treatment of my injuries.

5. Consent to Emergency Medical Treatment: The TOWN may (but is not obligated to) take any action(s) it considers to be warranted under the circumstances regarding my health and safety. In case of an emergency that calls for medical care, hospitalization or surgery, I authorize TOWN, by and through its authorized representative(s) or agent(s) in charge of this ACTIVITY to secure any treatment which appears reasonably necessary under the circumstances. It is understood that

such treatment shall be solely at my expense. I understand that the TOWN's authorized representative(s) or agent(s) for this ACTIVITY are not trained on medical care.

6. It is my express intent that the terms of this Participation Waiver and Hold Harmless Form shall bind the members of my family and spouse, if I am alive, and my heirs, assigns and personal representatives, if I am deceased, and shall be governed by the laws of the State of Florida.

7. In signing this Participation Waiver and Hold Harmless Form, I acknowledge and represent that I have read the foregoing Participation Waiver and Hold Harmless Form, understand it and sign it voluntarily as my own free act and deed; no oral representations, statements, or inducements apart from the foregoing agreement that has been reduced to writing have been made. I execute this document for full, adequate and complete consideration fully intending to be bound by the same, now and in the future.

**SIGNED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Participant Signature:** \_\_\_\_\_

**Participant Printed Name:** \_\_\_\_\_

**Parent or Legal Guardian Signature:** \_\_\_\_\_

(If Participant is under 18 years old)

**Parent or Legal Guardian Printed Name:** \_\_\_\_\_

(If Participant is under 18 years old)

**Witness Signature:** \_\_\_\_\_

**Witness Printed Name:** \_\_\_\_\_

**PARTICIPANT PHOTO RELEASE/WAIVER FORM**

**TOWN OF DUNDEE, FLORIDA**

I grant permission to the Town of Dundee to take and use photographs, videos, and/or digital images of me (“Images”) for use in news releases and/or educational materials, including but not limited to printed publications or materials, electronic publications, web sites, or other digital media. I agree that my name and identity may be revealed in descriptive text, commentary or media in connection with the Images. I authorize the use of these Images without compensation to me. I also acknowledge and agree that all negatives, prints, digital reproductions, and rights shall be the property of the Town of Dundee.

**SIGNED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Participant Signature:** \_\_\_\_\_

**Participant Printed Name:** \_\_\_\_\_

**Parent or Legal Guardian Signature:** \_\_\_\_\_

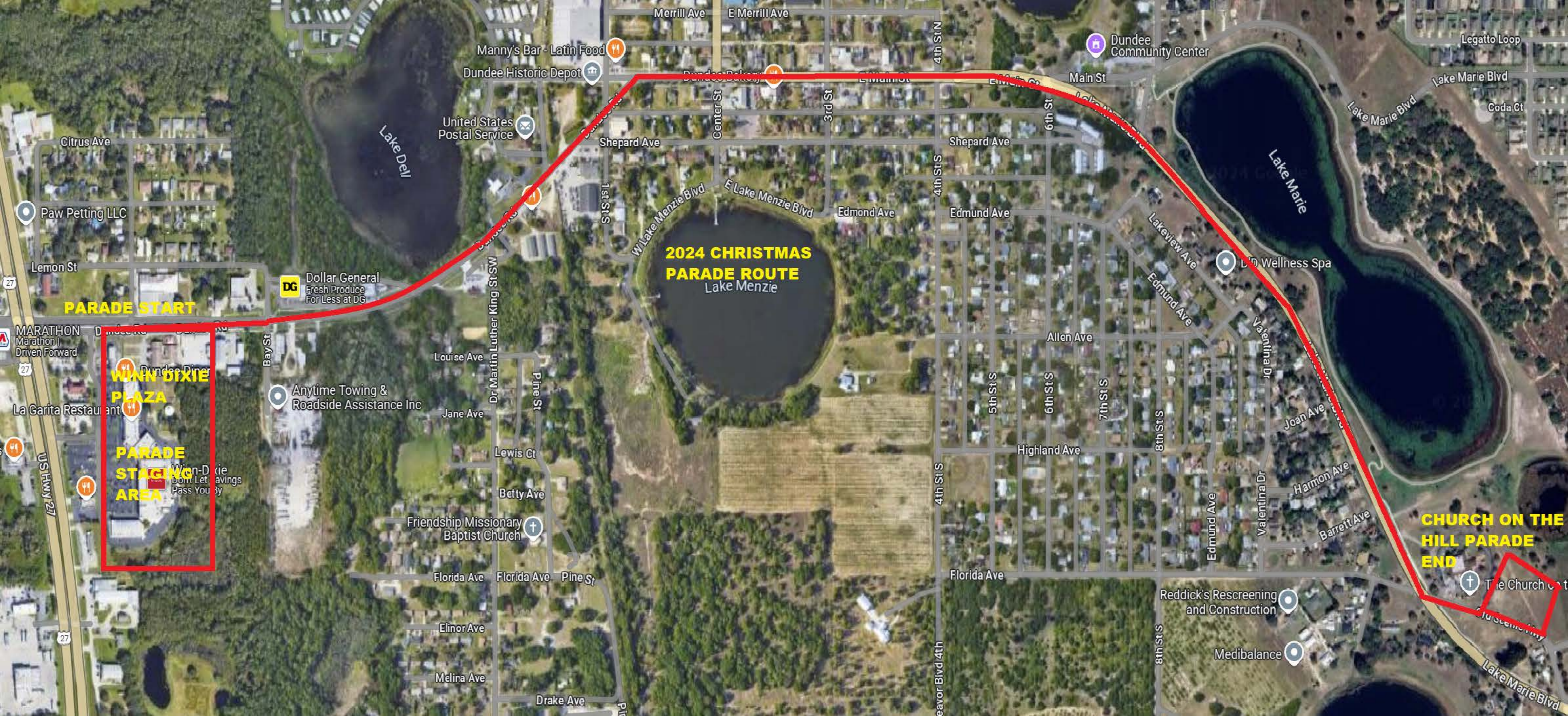
(If Participant is under 18 years old)

**Parent or Legal Guardian Printed Name:** \_\_\_\_\_

(If Participant is under 18 years old)

**Witness Signature:** \_\_\_\_\_

**Witness Printed Name:** \_\_\_\_\_



**2024 CHRISTMAS PARADE ROUTE**  
Lake Menzie

**PARADE START**

**WINN-DIXIE PLAZA**

**PARADE STAGING AREA**

**CHURCH ON THE HILL PARADE END**

Manny's Bar - Latin Food

Dundee Historic Depot

United States Postal Service

Shepard Ave

Dundee Bakery

Center St

3rd St

4th St N

Dundee Community Center

Main St

Legatto Loop

Lake Marie Blvd

Coda Ct

Citrus Ave

Paw Petting LLC

Lemon St

DG Dollar General  
Fresh Produce For Less at DG

1st St S

W Lake Menzie Blvd

E Lake Menzie Blvd

Edmond Ave

Edmond Ave

4th St

Shepard Ave

6th St

Lakeview Ave

Edmund Ave

LDN Wellness Spa

Lake Marie Blvd

Lake Marie Blvd

MARATHON  
Marathon Driven Forward

Dundee Diner

La Garita Restaurant

US Hwy 27

Winn-Dixie  
Don't Let Savings Pass You By

Bay St

Anytime Towing & Roadside Assistance Inc

Louise Ave

Jane Ave

Dr Martin Luther King St SW

Pine St

Lewis Ct

Betty Ave

Friendship Missionary Baptist Church

Florida Ave

Florida Ave

Pine St

Elinor Ave

Melina Ave

Drake Ave

4th St S

Highland Ave

5th St S

6th St S

7th St S

8th St S

Edmund Ave

Valentina Dr

Harmon Ave

Barrett Ave

Reddick's Rescreening and Construction

Medibalance

The Church on t

Lake Marie Blvd