



# Town of Dundee

## BUILDING DEPARTMENT

◆ 124 Dundee Road ◆ PO Box 1000 ◆ Dundee, Florida 33838 ◆ (863) 438-8330

### Permit Extension/Reopen Request

Please complete the following and submit to [permits@townofdundee.com](mailto:permits@townofdundee.com). Each request must be on a separate form. Do not email the requests directly to permit technicians or any other email address. Only emails sent to the [permits@townofdundee.com](mailto:permits@townofdundee.com) will be processed.

#### Permit Information

Permit Number: \_\_\_\_\_ Date Permit Initially Issued: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Is this permit the result of a Code Enforcement Case? Yes \_\_, If so Case# \_\_\_\_\_  
No \_\_

Is there an open Demolition Case on the property? Yes \_\_\_\_ No \_\_\_\_

Is there electric on the permit? Yes \_\_\_\_ No \_\_\_\_

Permit Description: (i.e., a/c change out, shed with electric, pool, remodel of 2,500 s.q.f.t. office, etc.): \_\_\_\_\_

Work done so far (**must complete**): \_\_\_\_\_

Last Inspection Performed: \_\_\_\_\_

Inspection Result: \_\_\_\_\_

#### Applicant Information

Name of person submitting Extension/Reopen Request: \_\_\_\_\_

Is this person the original applicant/company, owner, or contractor on the permit?  
Yes \_\_ No \_\_ If no, what is the person's interest in the property? New Owner \_\_ New Contractor \_\_ Other \_\_

If other, please explain the authority to renew/reopen another's permit: \_\_\_\_\_

\_\_\_\_\_

Contractor/Authorized Agent or Owner: \_\_\_\_\_

Name/Email Address of person to contract if approved: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**For Official Use Only**

Date Received: \_\_\_\_\_ Number of Prior Extensions/Re-Opens: \_\_\_\_\_

Last Inspection (type) passed: \_\_\_\_\_ Date Passed: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date Permit Expired: \_\_\_\_\_

Approved: \_\_\_\_ Length of Extension: \_\_\_\_\_ Fees Due: \_\_\_\_\_

Denied (new permit required): \_\_\_\_ Close inactive per FBC 105.4: \_\_\_\_

Close inactive per FS553.79 \_\_\_\_

Approver's Signature:

Date: